



Postdoctoral Fellowship Program in Eating Disorders Research
2012 Grant Cycle

Terms of the Award

Awards are made to nonprofit academic, medical or research institutions on behalf of the Award Recipients. Funds are provided by the Hilda and Preston Davis Foundation. The Institution is responsible for administering the stipend, which includes the expense allowance and maintaining adequate supporting records for training-related expenses. Indirect costs may not be charged against the award.

Institutional Assurances: The Fellow is expected to adhere to all federal, state and local regulations regarding the use of animals, radioactive or hazardous materials, and recombinant DNA in their research projects. The Fellow is expected to adhere to all national and institutional regulations regarding human studies in their research projects, including informed consent when appropriate.

The Davis Foundation also expects that the appropriate federal, state, and local guidelines with regard to scientific misconduct are in place and enforced at all institutions where the Award Recipient is affiliated. It is the responsibility of the Institution to make sure that all approvals have been secured prior to releasing any award funds.

Use of Funds: The laws of the United States place certain restrictions on the manner in which funds awarded to organizations by charitable trusts and foundations may be expended. The Davis Foundation Postdoctoral Fellowship Award is for stipend only and is based on the number of years of completed full-time postdoctoral experience, as of the funding start date (information on stipend levels based on experience is available in the Davis Foundation Postdoctoral Fellowship Program in Eating Disorders Research Application Guidelines).

At the discretion of the Award Recipient, up to \$3,000 of the annual award amount may be designated for research supplies, equipment, health insurance and travel to scientific meetings that is the sole financial obligation of the Fellow. The Fellow and Mentor may elect to use the \$3,000 or a portion of it to supplement the Fellow's salary. This allowance or any portion of it may not be used for institutional overhead.

The Medical Foundation, a division of Health Resources in Action, administrator of this award, does not withhold any amount for income tax purposes. It is the responsibility of the Fellow to contact the Internal Revenue Service or the Institution's fiscal office to determine the tax status of the award.

Supplementation of Fellowship: Because the fellowship stipend may not cover total institutional compensation, supplementation by the Fellow's Institution is permitted and encouraged. The total of all competitive fellowship awards plus any institutional supplementation cannot, however, exceed the annual salary or total compensation for the Fellow's position as determined by the Institution. The Davis Foundation does not provide duplicate funding of stipend or the research allowance.

An NIH K99/R00, R01 or equivalent grant, awarded to the Fellow, cannot supplement the fellowship. If such a grant is received during the fellowship period, the Davis Foundation reserves the right to terminate the fellowship. In all circumstances, The Medical Foundation, a division of Health Resources in Action, administrator of the Fellowship Program, expects to be notified of the receipt of additional funding at least 30 days prior to that award's start date.

Progress and Final Reports: Acceptance of a fellowship from the Davis Foundation includes a commitment to provide both Year 1 and Year 2 Progress and Final Research Reports. The Mentor is required to complete a section of the Fellow's Progress Report that addresses the Fellow's research plans during the second and third years of funding. The Mentor is also expected to summarize the Fellow's research accomplishments and plans for the future as part of the Fellow's Final Report. Progress reports are due two months prior to the end of each award year. Second and third year funding are contingent upon a satisfactory evaluation of this report by the Scientific Review Committee. Final Reports are due two months after the end of the award period. The Fellow will receive an emailed reminder and reporting requirements from The Medical Foundation, a division of Health Resources in Action.

Year 2 and 3 Funding: Second-year and third-year funding will be approved upon the satisfactory completion of the progress report as determined by the Scientific Review Committee.

Change of Status: The Fellow is also expected to notify The Medical Foundation division, of any change in academic status at least 30 days prior to such change. The Davis Foundation reserves the right to terminate the fellowship award in the event that a Fellow is promoted to a faculty position (i.e. Assistant Professor or equivalent). Likewise, receipt of major additional funding must also be reported to The Medical Foundation division.

Transfer or Termination of Award: Fellowships awarded by the Davis Foundation are made to the Institution where the named Fellow is conducting research. In the event that the Fellow or Mentor leaves that Institution, the award is not transferable without prior approval of The Medical Foundation division, administrator of the Davis Foundation Postdoctoral Fellowship Program in Eating Disorders Research. If approved, the Award Recipient will be responsible for completing and signing a Transfer Form and coordinating

the fund transfer. If the project is terminated for any reason, any unused funds must be returned to The Medical Foundation, division, within sixty (60) days of the termination of research activity. The refund check payment must be made payable to Health Resources in Action.

Unused Funds and Reversion: Should any of these events occur, The Medical Foundation, division, may demand repayment of all unexpended portions of the fellowship stipend; moreover, all unpaid installments may be cancelled. The Institution is also required to give written notice if there is a change in the Institution's status as noted below:

- A determination, preliminary or otherwise, is made by the Internal Revenue Service that the grant does not constitute a qualifying distribution.
- The Institution fails to perform any of its duties, in the judgment of The Medical Foundation division, or its Scientific Review Committee.
- The Institution ceases to be exempt from income taxes under the Internal Revenue Service Code or becomes a private foundation.
- There is a material change in the purpose, character, or method of operation of the Institution such as to jeopardize its tax status.

Family and Medical Leave: The Fellow may receive stipends for up to 60 calendar days (equivalent to 8 work weeks) due to medical leave or parental leave if those in comparable training positions at the Institution have access to this level of paid leave for these purposes. Medical leave may be a serious health condition of the Fellow that makes the Fellow unable to perform the essential functions of his or her positions. Parental Leave may be taken for the adoption or the birth of a child. Either parent is eligible for parental leave. The use of medical or parental leave must be approved by the Mentor. The medical leave can not be used in conjunction with the parental leave.

Patents, Copyright and Intellectual Property: The Award Recipient should follow their Institutions' patent, copyright, and intellectual property policies regarding discoveries that result from research conducted under this award. The Davis Foundation will not retain any rights to published results or patents that result from the research.

Confidentiality and Third Party Release: Application Materials, Scientific Progress and Final reports are considered confidential. At times, The Medical Foundation division may contact third parties who have the necessary expertise to review the submitted materials and evaluate the project. Although, The Medical Foundation division endeavors to protect the confidentiality of the reports, confidentiality cannot be guaranteed. The Medical Foundation division will not be responsible for any damages resulting from the

disclosure of the content of the reports to such third parties. Consequently, The Medical Foundation division recommends that the Fellow include only information that may be publicly disclosed.

The Davis Foundation and The Medical Foundation division reserves the right to public acknowledgement of award information (i.e. recipient name, project title, award amount, project summary, etc.). Award information may be made available through their website and other affiliated organization websites, printed publications and other media.

Scientific Meetings and Publications: The Davis Foundation may hold a scientific meeting or symposium. Award Recipients are required to attend the meeting and present their research in a prepared talk or scientific poster. There will be a minimum of six months notice prior to the date of any meeting.

The Fellow and Institution are encouraged to announce receipt of this award entitled, the **Davis Foundation Postdoctoral Fellowship Program in Eating Disorders Research** and acknowledge financial support of the research to the **Davis Foundation**. Scientific publications or presentations resulting from research supported by the award must acknowledge the **Hilda and Preston Davis Foundation**.

For Questions:

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