Sample Committee Structure

**Diabetes Collaborative Steering Committee**
Between 12-15 cross-sector members

- **Coordinator/ Convener**
- **Operations Committee**
  - Coordinator
  - Steering Committee Officers (co-chairs, financial officer)

**Diabetes Collaborative- General Membership**

Work Groups
Chairs (from Steering Committee)
Members (from general membership)

- Priority 1
- Priority 2
- Priority 3
- Priority 4

**Steering Committee:**
- Sets strategic direction and policy
- Manages work plans and accountability of work groups
- Individual members chair workgroups
- Meets 4-8 times per year

**Operations Committee:**
- Resolves challenges requiring immediate action
- Provides direction to the coordinator
- Meet 4 times a year or as needed

**General Membership:**
- Attends events
- Shares information
- Participates in work groups

**Work Groups:**
- Executes work plans
- Involves broader membership and lists new members from communities served
- Regularly scheduled meetings as per work plan